



WOMEN'S TRENTON DISTRICT GOLF ASSOCIATION BYLAWS

- I. The name of this organization shall be the WOMEN'S TRENTON DISTRICT GOLF ASSOCIATION (WTDGA).
- II. PURPOSE
 - A. To promote interest and improvement in women's golf in the vicinity of Trenton.
 - B. To bring together women golfers competitively and socially for the betterment of the game in this area.
 - C. To stimulate interest in women's golf activities at local private golf and country clubs within a 30-mile radius of Trenton Country Club.

III. GOVERNANCE

The WTDGA is governed by the Executive Committee and the Member Club Delegates. The Executive Committee manages and controls the business of the WTDGA and has the power and authority outlined in these Bylaws.

The Executive Committee consists of the following: Executive Director, Assistant Executive Director, Technology Director, Assistant Technology Director, Secretary, Treasurer, and Historian which are summarized below. Prospective changes to the Executive Committee and the Governance of the WTDGA are made by a majority vote of the current Executive Committee and Member Club Delegates. (See separate Roles and Responsibilities document for detailed descriptions and responsibilities for each Executive Committee role.)

A. EXECUTIVE COMMITTEE

1. EXECUTIVE DIRECTOR

The Executive Director presides over all WTDGA business and meetings. The Executive Director, or their delegate, is a member of all WTDGA committees. Primary Duties include:

- a) Direct policy of the WTDGA
- b) Oversee all WTDGA tournaments
- c) Nominate candidates for the Technology Director, Secretary, Treasurer, and Historian Executive Committee positions. Changes require majority vote of the Executive Committee
- d) Appoint Assistant Executive Director
- e) Oversee WTDGA committees and appoints committee members
- f) Create and appoint members to new or ad hoc WTDGA committees not otherwise provided for in these Bylaws

2. ASSISTANT EXECUTIVE DIRECTOR

The Assistant Executive Director(s) assists the Executive Director and assumes any duty delegated by the Executive Director. The Assistant Executive Director assumes the duties in the absence of the Executive Director. There are two Assistant Executive Directors:

- a) Assistant Executive Director – Tournaments. The Assistant Executive Director – Tournaments assists the Executive Director with all aspects of WTDGA tournaments.
- b) Assistant Executive Director – Treasurer. The Assistant Executive Director – Treasurer keeps and reports on all financial WTDGA activities.
 - (1) Maintain records of all funds of the WTDGA including all receipts and expenditures
 - (2) Report on the financial status of the WTDGA at each General Meeting (i.e., Fall and Spring)
 - (3) Disburse funds to the host Pro Shop for tournament prize monies

3. TECHNOLOGY DIRECTOR

The Technology Director designs, creates and maintains all electronic content for the WTDGA. Primary duties include:

- a) Design and maintain the content of the WTDGA website
- b) Creation, design and execution of WTDGA tournaments in Golf Genius
- c) Appoint the Assistant Technology Director

4. ASSISTANT TECHNOLOGY DIRECTOR

The Assistant Technology Director assists the Technology Director and assumes any duty delegated by the Technology Director. The Assistant Technology Director assumes the duties in the absence of the Technology Director.

5. SECRETARY

The Secretary records the minutes of all regular and special WTDGA meetings.

6. Historian

The Historian is a non-voting member of the Executive Committee that is appointed by the Executive Director. The Historian retains and provides background/historical context to enable the Executive Committee to make decisions and policies regarding issues that present themselves to the ruling body.

B. MEMBER CLUB DELEGATES

The Member Club Delegates represent their respective Member Club in all matters related to WTDGA business. Each Member Club is entitled up to two member delegates appointed by the Member Club. Member Clubs are entitled to one collective vote per Member Club. If there is a tie, the Executive Director would vote so that a decision can be made (she does not vote unless there is a tie). Primary duties include:

1. Represent their Member Club at all WTDGA business meetings or quorums
2. Vote on any WTDGA business that requires a Member Club vote
3. Approve new club memberships
4. Approve of any changes to entry fees or potential New Member Club fees
5. Serve as a committee member at the discretion of the Executive Director
6. Each delegate is expected to make and manage arrangements at their Club when hosting a WTDGA event (meals, carts, sign-in, trouble shoot problems, local course rules, etc.)
7. Provisional member clubs do not have voting privileges until accepted as a full club member after their provisional period

C. WTDGA Committees

The committees of the WTDGA include the Tournament Committee and the Rules Committee. Each committee consists of Member Club Delegates and/or members of the Executive Committee appointed by the Executive Director. The Executive Director oversees each committee.

1. Tournament Committee

The Tournament Committee is comprised of the Executive Director, Technology Director (and their assistants), and the Member Club Delegates. Each Member Club hosts WTDGA tournaments on a rotational basis (see Tournament Schedule). Member Club Delegates are responsible for the tournament activities as outlined in the WTDGA Tournament Book.

2. Rules Committee

The Rules Committee is comprised of the Executive Director and the Technology Director along with the respective Head Pro of the Member Club hosting a tournament, when necessary. The Rules Committee's primary responsibilities include:

- a) Use USGA rules for all WTDGA tournaments
- b) Make decisions of any rule interpretations, infraction(s) or disqualification of tournament contestants

3. Ad Hoc Committees

Additional committees will be formed at the discretion of the Executive Director based on need. An example of an Ad Hoc committee would be a "New Club Assessment" committee.

IV. MEETINGS

The WTDGA will hold general meetings twice a year in the Fall and the Spring as set by the Executive Committee. Meetings may be held either in person or virtually.

A. Fall Meeting

The Fall meeting will be held no later than November 1. Notice is to be sent four (4) weeks in advance by the Executive Director which will include the meeting agenda and the minutes from the prior meeting. The primary purpose of the Fall meeting is to:

1. Report on year end for all committees and events of the past season for evaluation by the Executive Committee and the Member Club Delegates
2. The Executive Director will distribute the Tournament Schedule for the upcoming year
3. Raise any new business topics that have arisen since the last meeting which require discussion and a decision

B. Spring Meeting

The Spring meeting will be held before the first tournament. Notice is to be sent four (4) weeks in advance by the Executive Director which will include the meeting agenda and the minutes from the prior meeting. The primary purpose of the Spring meeting is to:

1. Discuss any business pertaining to the forthcoming year
2. Discuss the projected Tournament Schedule for the following year distributed by the Executive Director to all WTDGA Member Club Delegates. Confirmation of these dates by the Member Club Delegate will be given to the Executive Director before the Fall Meeting.
3. Project the Member Clubs hosting the 2-Day Amateur two (2) years in advance
4. Raise any new business topics that have arisen since the last meeting which require discussion and a decision

C. Other Meetings

Other meetings may be called by the Executive Director or any Committee chair as considered necessary. Notifications to all involved persons will be made at least ten (10) days prior to the meeting.

V. CLUB MEMBERSHIP

The WTDGA is comprised of private membership clubs.

A. Current Member Clubs:

1. Yardley Country Club (Y) (*)
2. Trenton Country Club (T) (*)
3. Peddie Golf Club (P) (*)
4. Cobblestone Creek Country Club (CC) – formerly Greenacres (*)
5. Burlington Country Club (B) (*)
6. Springdale Golf Club (S) (*)
7. Copper Hill Country Club (CH)
8. Bedens Brook Club (BB)
9. Oak Hill Golf Club (OH)
10. Forsgate Country Club (F)
11. Cherry Valley Country Club (CV)
12. Stanton Ridge Golf and Country Club (SR)
13. TPC Jasna Polana (JP)
14. *Laurel Creek Country Club (new club on provisional year – 2024)*
15. *Jericho National Country Club (new club on provisional year – 2024)*

(*) Original WTDGA Member Clubs

(Clubs formerly members of the WTDGA but have since dropped out are: Sunnybrae Golf Club, Hopewell Valley Golf & Country Club, and Old York Country Club)

B. Rules of Club Membership include the following:

1. Private club is defined as those whose membership is composed of 75% of full paying golfing members and does not allow outside play without member sponsorship.
2. All Member Clubs are considered to be reciprocal of each other for WTDGA tournament purposes and will not charge greens fees. Fees for all WTDGA tournaments include:
 - a) Tournament entry fees payable to the WTDGA through the tournament registration process
 - b) Member Club fees for cart and food are payable to the host Member Club either directly to the club or through a chargeback to the golfer's club
 - c) Member Club hosting the Pro Lady, it is expected that the participating Pros will not be charged cart fees and that the Ladies from the respective participating Pros club will be expected to pay for his/her lunch.
3. A new club accepted into the WTDGA, after their provisional period, will automatically be placed on the tournament rotation after the last admitted Club thereafter.
4. New Club. Any private club or country club desiring membership must complete a WTDGA New Member Club Application and submit it to the WTDGA. To be considered for membership, the Applicant Club must:

- a) Be privately owned and operated, consist of 18 holes, and be within a 30-mile driving distance of the Trenton Country Club
 - b) Screened by a WTDGA committee of four (4) district members, appointed by the Executive Director. The committee will visit the Applicant Club, play the course with four members from the Applicant Club, interview the Applicant Club members, and provide their screening report to the Executive Committee
 - c) If approved by a majority of the Executive Committee, the Applicant Club will have a one-year provisional membership. The new club will not have voting privileges during the provisional period.
 - d) Upon completion of the provisional membership, the Applicant Club will either be accepted or rejected by a majority vote of the Executive Committee and the Member Club Delegates.
 - e) Any initiation fee (if applicable) that has been paid will be returned if a new Club chooses not to continue after their provisional year.
 - f) A new member club is responsible for reading the Bylaws and agree to abide by what is set forth in the Bylaws
5. Leave of Absence. A written request for a leave of absence must be submitted to the Executive Committee, and if approved, a leave of absence may be granted for one (1) year only. If a club is granted such a leave, their members are not eligible to participate in that year's tournaments. At the end of the full year, the Club must reapply in writing to the Executive Committee to reinstate membership.
6. Change in Member Club Status. If one of the current 13 WTDGA Member Clubs (B, BB, CC, CH, CV, F, JP, OH, P, S, SR, Y, T) changes status to semi-private, the club will be grandfathered to continue their membership in the WTDGA. All WTDGA Bylaws, Member Club dues payments, and practices of the WTDGA will continue to apply including hosting a WTDGA event according to the annual schedule and the non-payment of greens fees by those participating in the event.

VI. MEMBER CLUB DUES

Annual dues for each club will be determined by the Executive Committee and payable before December 1. A late fee will apply if payment is not received by December 15. Payment of these dues entitle each Member Club to vote on WTDGA matters through their Member Club Delegates.

- A. Failure to pay dues within the prescribed time prevents all golf members at a delinquent Club from:
 - 1. Participating in tournaments;
 - 2. Having representation at any WTDGA meeting; and
 - 3. Bar their members from participating in any events sponsored by the WTDGA. No reinstatement will be granted until dues have been paid.
- B. Receipts from Member Club dues and Member Club members' entry fees will be used for the purchase of prizes, printing, the Pro-Lady Tournament and or other purposes deemed necessary by the Executive Committee or the Executive Director
- C. Member clubs may resign at any time by presenting a written resignation and paying all debts.
- D. An Initiation fee for new member clubs is determined by the Executive Committee and Member Club Delegates.

VII. ELIGIBILITY FOR MEMBER CLUB GOLFERS' PARTICIPATION IN WTDGA TOURNAMENTS

- A. Entrants must have a USGA 18-hole handicap in the Golf Handicap and Information Network (GHIN) System and have golf privileges (Those that can play at least fifteen rounds without greens fees) at a WTDGA Member Club. Wives of golf professionals are considered members and are allowed to play in WTDGA tournaments.
- B. Eligible golfers with a course handicap over 36 will be capped at a 36 for all tournaments, except for the Seniors Tournament which is capped at 38. Golfers with a course handicap over 40 will not be eligible to play in a WTDGA tournament.
- C. All WTDGA tournaments are 18-hole tournaments.
- D. Members of clubs on a leave of absence may not participate in any WTDGA tournament.
- E. Any questions concerning eligibility for tournament participation will be resolved by the Executive Committee.
- F. If a player needs to cancel, they should alert the Executive Director as soon as possible. The player canceling is responsible to make every effort to find a substitute to take her place.
- G. If any of the active Member Clubs change their status to Semi-Private, existing or new club members holding golf memberships will be allowed to play in the WTDGA events; however no semi-private members will be allowed.

VIII. HANDICAPS

Determined according to the most recent system adopted by the USGA. All participants must be a user of the Golf Handicap and Information Network (GHIN) System.

IX. OBLIGATIONS AND DISCIPLINE

- A. Any club or player not abiding by USGA or WTDGA rules will be notified of the charges and a hearing will be held. Any club or player found in violation and subject to penalties may be reinstated after the first offense. Should a second violation occur, a year's suspension shall be considered.
- B. No short shorts, tank tops or jeans are permitted. If a participant does not comply with the dress codes of the host club, she will be requested to change or leave and will not be refunded the tournament fee.
- C. No music is to be played while on the golf course during a WTDGA tournament.
- D. Cell phones may be used for the GPS of the golf course and for scoring on Golf Genius. All phones should be in silent mode during tournament play.

X. AMENDMENTS

- A. May be made at any meeting at which there is a quorum of the Executive Committee and the Member Club Delegates present, and for which notification of the meeting and its purpose has been given ten (10) days prior to the meeting date.
- B. Any amendment to the Bylaws must be approved by the majority of the Executive Committee and the Member Club Delegates (one vote per Member Club) (51 %).

RULES AND BYLAWS ADOPTED: October 1980

AMENDED: November 1980, October 1986, April 1991, April 1994, October 2016

RULES & BYLAWS REWRITTEN & ADOPTED: March 1998

AMENDED: October 1998, April 2007

BYLAWS UPDATED & ADOPTED: October 2011

AMENDED: September 2019

BYLAWS UPDATED & ADOPTED: Spring 2021

BYLAWS UPDATED: Fall 2023
AMENDED: February 2024